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June 16, 2023

Mr. Jeffery S. Blank  
Superintendent  
Allegany County Public Schools  
P.O. Box 1724  
Cumberland, MD 21502

Dear Mr. Blank:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Allegany County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Allegany County Infants and Toddlers Program has been assigned the "**Universal**" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Allegany County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

#### Attachments

c: Katherine Brown  
Debra Metheny  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Allegany County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report						
SPP/APR Indicators		FFY 2021 (SFY 2022)			Action Required	
Results Indicator	Compliance Indicator	State Target	Local Results	Target Met	FFY 2020	Previous Results
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100% 100%
<b>2 Ext IFSP</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	91.43%	Not Met	Target not met. However, all children not receiving services in the natural environment had a justification based on the needs of the child. No further action required.	92.31% 75.00%
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  59.46%  51.22%		Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	44.74% 49.43%
	2. Exits within age expectations  41.83%  28.57%			Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	18.18% 30.88%
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  62.03%  64.63%	Met	Target met. No further action required.	44.74% 44.62%	
	2. Exits within age expectations  38.21%  28.57%			Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	18.18% 30.88%	
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  61.66%  56.63%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate	40.26% 42.65%	

## Allegany County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

	2. Exits within age expectations	39.13%	25.00%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	15.58% 25.00%
4	Family Survey: Response Rate – Based on State Mean Response Rate * Less than 10 survey responses	33.3%	47.8%	Met	Target met. No further action required.	49% NA
4A	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.15%	Met	Target met. No further action required.	95.92% 100%
4B	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	96.30%	Met	Target met. No further action required.	97.96% 100%
4C	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.15%	Met	Target met. No further action required.	100% 94.74%
5	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	2.46%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.23% 1.71%
6	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	3.87%	Met	Target met. No further action required.	3.50% 4.61%
1	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100% 100%

## Allegany County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100% 100%
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
<b>8C</b>	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100% 100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100% 100%
	Number of complaints filed	NA	0	NA	No further action required.	0 0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0 0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0 0

**Allegany County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
	Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Dr. Mark T. Bedell  
Superintendent  
Anne Arundel County Public Schools  
2644 Riva Road  
Annapolis, MD 21401

Dear Dr. Bedell:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Anne Arundel County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

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To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Anne Arundel County Infants and Toddlers Program has been assigned the "**Universal**" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Anne Arundel County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Sonya McElroy  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

Anne Arundel County Infants and Toddlers Program

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Results Indicator	SPP/APR Indicators	Part C Annual SPP Performance Report				Previous Results	
		State Target	Local Results	Target Met	Action Required		
2 Ext IFSP	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	95.44%	Not Met	Target not met. However, all children not receiving services in the natural environment had a justification based on the needs of the child. No further action required.	99.06%	96.14%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	59.46%	71.29%	Met	Target met. No further action required.	78.72%	80.39%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	41.83%	48.74%	Met	Target met. No further action required.	50.76%	51.42%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	62.03%	77.98%	Met	Target met. No further action required.	81.18%	82.48%
4	Family Survey: Response Rate – Based on State Mean Response Rate  * Less than 10 survey responses	38.21%	54.06%	Met	Target met. No further action required.	51.18%	52.50%
4A	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	95.22%	Met	Target met. No further action required.	91.67%	92.31%
4B	Families who report EIS helped them	94.00%	97.54%	Met	Target met. No further action required.	92.59%	97.09%

**Anne Arundel County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442					
4C	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.35%	Met	Target met. No further action required.	92.16% 94.06%
5	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	0.98%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.00% 1.41%
6	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	4.53%	Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	4.07% 5.19%
1	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	99.66%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	100% 100%
7	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	99.86%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the	100% 100%

**Anne Arundel County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

				noncompliance must be demonstrated and verified within one year.		
8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%  99.36%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	99.75%	100%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	Met	Target met. No further action required.	100%	100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%  99.36%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	99.75%	100%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	Met	Target met. No further action required.	100%	100%
	Timely and valid data	100%	Met	Target met. No further action required.	100%	100%

**Anne Arundel County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Number of complaints filed	NA	0	NA	No further action required.	0	0
Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
Number of due process hearings filed	NA	0	NA	No further action required.	0	0
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Dr. Gregory Branch  
Director of Health and Human Services  
Baltimore County Department of Health and Human Services  
6401 York Road  
Baltimore, MD 21212

Dear Dr. Branch:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Baltimore County Infants and Toddlers Program has achieved the determination status of "**Needs Assistance, Year 1, from Needs Intervention.**"

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LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

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Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj  
Attachments

c: Paula Boykin  
Allison Myers  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Baltimore County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report						
Results Indicator	SPP/APR Indicators	FFY 2021 (SFY 2022)			Action Required	
		State Target	Local Results <sup>1</sup>	Target Met	FFY 2020	FFY 2019
2	Infants and Toddlers with IFSPs who receive services in natural environments  COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	99.89% 99.67%
2 Ext IFSP	Infants and Toddlers with IFSPs who receive services in natural environments  COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	99.68% 99.49%
3A	Birth - 4 Outcomes: Use of social – emotional skills  COMAR 13A.13.01.08	59.46%	50.12%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	49.54% 58.74%
3B	Birth - 4 Outcomes: Use of knowledge and skills  COMAR 13A.13.01.08	41.83%	39.15%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	38.31% 44.46%
					Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	53.65% 61.90%
					Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	35.75% 43.07%

## Baltimore County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

					evidence-based practices to demonstrate improved child results.		
	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	61.66%  39.13%	54.00%  37.28%	Not Met  Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	53.48%  37.53%
3C						Submit an Improvement Plan within 30 days from the date of this letter; identify strategies to improve the Family Survey response rate.	42.96%
4	Family Survey: Response Rate – Based on State Mean Response Rate  * Less than 10 survey responses		33.3%  94.00%	21.9%  96.31%	Not Met  Met	Target met. No further action required.	12%  93.85%
4A	Families who report EIS helped them know their rights  20 U.S.C. 1416a(3)(A) and 1442					Target met. No further action required.	NA  93.89%
4B	Families who report EIS helped them communicate their child's needs  20 U.S.C. 1416a(3)(A) and 1442		94.00%  94.00%	95.00%  Met		Target met. No further action required.	90.91%  94.62%
4C	Families who report EIS helped them help their children develop and learn  20 U.S.C. 1416a(3)(A) and 1442		94.00%  95.98%	95.98%  Met		Target met. No further action required.	94.29%  96.92%
5	Children birth to one served as a percentage of the population birth to one  COMAR 13A.13.02.04		1.58%  1.08%	1.08%  Not Met		Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	1.03%  1.42%

**Baltimore County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

				<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	
<b>6</b>	Children birth to three served as a percentage of the population birth to 3  COMAR 13A.13.02.04	3.50%  4.15%	Met  Not Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.21%  4.18%
<b>1</b>	Timely Delivery of IFSP Services  COMAR 13A.13.01.07	100%  93.81%		Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	96.55%  93.33%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral  COMAR 13A.13.01.07	100%  93.08%	Not Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	93.94%  92.88%

## Baltimore County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday  COMAR 13A.13.01.09	100%	99.14%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	91.77%  98.89%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday  COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday  COMAR 13A.13.01.09	100%	99.14%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	89.66%  98.23%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100%

**Baltimore County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	Number of complaints filed	NA	0	NA	No further action required.	0	0
Number of State complaints identified with violations(s)	NA	0	NA	No further action required.	0	0	
Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0	
Number of due process hearings filed	NA	0	NA	No further action required.	0	0	
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0	
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0	



**Mohammed Choudhury**

State Superintendent of Schools

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June 16, 2023

Dr. Andrae Townsel  
Superintendent  
Calvert County Public Schools  
1305 Dares Beach Road  
Prince Frederick, MD 20678

Dear Dr. Townsel:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Calvert County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements**."

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Calvert County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Calvert County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Tatiana Owens  
Kendy Anderson  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Calvert County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report								
SPP/APR Indicators		FFY 2021 (SFY 2022)			Action Required		Previous Results	
Results Indicator	Compliance Indicator	State Target	Local Results	Target Met			FFY 2020	FFY 2019
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.		100%	99.33%
2	Infants and Toddlers with IFSPs who receive services in natural environments Ext IFSP COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.		88.89%	95.65%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	59.46%	55.96%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		45.45%	41.03%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	62.03%	57.26%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		37.21%	45.61%
3C	Birth - 4 Outcomes: Use of appropriate	38.21%	29.84%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this		46.43%	47.31%

## Calvert County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

	behaviors COMAR 13A.13.01.08				letter; identify the root causes and evidence-based practices to demonstrate improved child results.	
	2. Exits within age expectations	39.13%	34.68%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	37.98% 44.74%
	Family Survey: Response Rate – Based on State Mean Response Rate  * Less than 10 survey responses	33.3%	72.8%	Met	No further action required.	67% NA
<b>4</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	99.15%	Met	Target met. No further action required.	100% 92.31%
<b>4A</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	99.15%	Met	Target met. No further action required.	100% 94.87%
<b>4B</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.25%	Met	Target met. No further action required.	100% 94.94%
<b>4C</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	2.38%	Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.81% 1.24%
<b>5</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	5.00%	Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	4.61% 5.33%
<b>1</b>	Timely Delivery of IFSP Services	100%	100%	Met	Target met. No further action required.	100% 100%

**Calvert County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	COMAR 13A.13.01.07					
7	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral	100%	100%	Met	Target met. No further action required.	100% 100%
8A	COMAR 13A.13.01.07 Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday	100%	100%	Met	Target met. No further action required.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	100% 95.52%
8B	COMAR 13A.13.01.09 Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday	100%	100%	Met	Target met. No further action required.	100% 100%
8C	COMAR 13A.13.01.09 Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday	100%	100%	Met	Target met. No further action required.	100% 100%
	COMAR 13A.13.01.09 Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100% 100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100% 100%
	Number of complaints filed	NA	0	NA	No further action required.	0 0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0 0
	Number of State findings from State complaints	NA	0	NA	No further action required.	0 0

**Calvert County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

corrected in a timely manner				
Number of due process hearings filed	NA	0	NA	No further action required.
Number of due process hearings identified with violations	NA	0	NA	No further action required.
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.

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June 16, 2023

Dr. Derek L. Simmons  
Superintendent  
Caroline County Public Schools  
204 Franklin Street  
Denton, MD 21629

Dear Dr. Simmons:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Caroline County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

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1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
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To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

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To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Caroline County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Caroline County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Carissa Hollinger  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Caroline County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Results Indicator	SPP/APR Indicators	Part C Annual SPP Performance Report					Previous Results	
		FFY 2021 (SFY 2022)			Action Required	FFY 2020		
		State Target	Local Results	Target Met				
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%	
2 Ext IFSP	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%	
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	59.46% 41.83%	80.77% 59.26%	Met	Target met. No further action required.	68.42% 61.90%	
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	62.03%	66.67%	Met	Target met. No further action required.	66.67% 67.86%	
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	61.66% 39.13%	85.19% 66.67%	Met	Target met. No further action required.	57.14% 80.00%	
4	Family Survey: Response Rate – Based on State Mean Response Rate	33.3%	48.6%	Met	No further action required.	56%	NA	
4A	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	100%	100%	
4B	Families who report EIS helped them	94.00%	100%	Met	Target met. No further action required.	100%	100%	

\* Less than 10 survey responses

**Caroline County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442						
<b>4C</b>	Families who report EI's helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	100%	100%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.18%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	2.59%	3.05%
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	4.09%	Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.29%	3.46%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	100%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	98.41%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written	98.25%	100%

**Caroline County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.  100% 100%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.  100% 100%
<b>8C</b>	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.  100% 100%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.  100% 100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.  100% 100%
	Number of complaints filed	NA	0	NA	No further action required.  0 0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.  0 0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.  0 0
	Number of due process hearings file	NA	0	NA	No further action required.  0 0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.  0 0
	Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.  0 0

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June 16, 2023

Ms. Cynthia McCabe  
Superintendent  
Carroll County Public Schools  
125 North Court Street  
Westminster, MD 21157

Dear Ms. McCabe:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Carroll County Infants and Toddlers Program has achieved the determination status of "**Needs Assistance, Year 1, from Needs Intervention.**"

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Ms. McCabe

June 16, 2023

Page Two

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Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Carroll County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Chris Wittle  
Beth Fagan  
Brynn Falise  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

**Carroll County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Part C Annual SPP Performance Report								
Results Indicator	SPP/APR Indicators	FFY 2021 (SFY 2022)			Action Required		Previous Results FFY 2020	FFY 2019
		State Target	Local Results	Target Met				
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	99.46%	Met	Target met. No further action required.		99.34%	98.11%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.		100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	59.46%  41.83%	38.40%  30.22%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	53.60%	36.11%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	62.03%  38.21%	40.94%  28.78%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	40.54%	44.68%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth	61.66%	46.51%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate	56.30%	61.90%

**Carroll County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	2. Exits within age expectations					improved child results.
	39.13%	30.22%	Not Met		Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	37.84% 44.68%
<b>4</b>	<b>Family Survey: Response Rate – Based on State Mean Response Rate</b>	<b>33.3%</b>	<b>30.9%</b>	<b>Not Met</b>	<b>Submit an Improvement Plan within 30 days from the date of this letter: identify strategies to improve the Family Survey response rate.</b>	<b>13%</b> <b>NA</b>
	* Less than 10 survey responses					
<b>4A</b>	<b>Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442</b>	<b>94.00%</b>	<b>91.67%</b>	<b>Not Met</b>	<b>Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.</b>	<b>96.43% 95.83%</b>
<b>4B</b>	<b>Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442</b>	<b>94.00%</b>	<b>92.75%</b>	<b>Not Met</b>	<b>Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.</b>	<b>88.89% 95.83%</b>
<b>4C</b>	<b>Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442 COMAR 13A.13.02.04</b>	<b>94.00%</b>	<b>95.59%</b>	<b>Met</b>	<b>Target met. No further action required.</b>	<b>88.89% 95.83%</b>
<b>5</b>	<b>Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04</b>	<b>1.58%</b>	<b>1.94%</b>	<b>Met</b>	<b>Target met. No further action required. <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i></b>	<b>1.23% 2.06%</b>
<b>6</b>	<b>Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04</b>	<b>3.50%</b>	<b>3.45%</b>	<b>Not Met</b>	<b>Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.</b>	<b>2.85% 3.02%</b>

## Carroll County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

				<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>
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Part C Annual SPP Performance Report						
Results Indicator	SPP/APR Indicators			Action Required		Previous Results
	Compliance Indicator	FFY 2021 (SFY 2022)	Target	Met	FFY 2020	FFY 2019
1	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	99.62% 99.49%
7	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	99.02% 98.88%
8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	89.61% 97.14%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	90.91% 95.59%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100% 100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100% 100%

**Carroll County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Number of complaints filed	NA	0	NA	No further action required.	0	0
Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
Number of due process hearings filed	NA	0	NA	No further action required.	0	0
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Dr. Jeffrey Lawson  
Superintendent  
Cecil County Public Schools  
201 Booth Street  
Elkton, MD 21921

Dear Dr. Lawson:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Cecil County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements**."

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

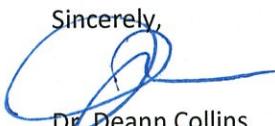
The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Cecil County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Cecil County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Jennifer Ayers  
Rebecca Miller  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Cecil County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Results Indicator	SPP/APR Indicators	Part C Annual SPP Performance Report				Action Required	Previous Results
		State Target	Local Results	Target Met	FFY 2021 (SFY 2022)	FFY 2020	FFY 2019
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	59.46%  41.83%	41.00%  42.40%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	44.74%  42.86%  42.86%  42.86%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	62.03%  38.21%	46.96%  34.40%	Not Met  Not Met	Target met. No further action required.	57.78%  37.76%  37.76%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	61.66%  39.13%	46.43%  40.00%	Not Met  Met	Target met. No further action required.  Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	62.50%  54.87%  67.33%

## Cecil County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

4	Family Survey: Response Rate – Based on State Mean Response Rate  * Less than 10 survey responses	33.3%  32.0%	Not Met		improved child results.  Submit an Improvement Plan within 30 days from the date of this letter: identify strategies to improve the Family Survey response rate.	32%  NA
4A	Families who report EIS helped them know their rights  20 U.S.C. 1416a(3)(A) and 1442	94.00%  95.89%	Met	Target met. No further action required.	96.43%  100%	
4B	Families who report EIS helped them communicate their child's needs  20 U.S.C. 1416a(3)(A) and 1442	94.00%  95.89%	Met	Target met. No further action required.	96.43%  66.67%	
4C	Families who report EIS helped them help their children develop and learn  20 U.S.C. 1416a(3)(A) and 1442	94.00%  97.18%	Met	Target met. No further action required.	96.36%  66.67%	
5	Children birth to one served as a percentage of the population birth to one  COMAR 13A.13.02.04	1.58%  1.81%	Met	Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).	2.42%  2.29%	
6	Children birth to three served as a percentage of the population birth to 3  COMAR 13A.13.02.04	3.50%  4.61%	Met	Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).	4.41%  4.85%	
1	Timely Delivery of IFSP Services  COMAR 13A.13.01.07	100%  100%	Met	Target met. No further action required.	100%  100%	
7	Percentage of toddlers for whom the evaluation	100%	100%	Target met. No further action required.	100%  100%	

**Cecil County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	and the initial IFSP was within 45 days from the date of referral						
	COMAR 13A.13.01.07						
8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday	100%	98.97%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	100%	95.77%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday	100%	100%	Met	Target met. No further action required.	100%	100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday	100%	98.97%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	100%	100%
	COMAR 13A.13.01.09						
8C	Correction of Noncompliance	100%	100%	Met	Target met. No further action required.	100%	100%
	COMAR 13A.13.02.04						
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0

**Cecil County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Number of due process hearings filed	NA	0	NA	No further action required.	0	0
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0



**Mohammed Choudhury**  
State Superintendent of Schools

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June 16, 2023

Dr. Maria V. Navarro  
Superintendent  
Charles County Public Schools  
P.O. Box 2770  
LaPlata, MD 20646

Dear Dr. Navarro:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Charles County Infants and Toddlers Program has achieved the determination status of "**Needs Intervention, Year 1.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

Dr. Navarro

June 16, 2023

Page Two

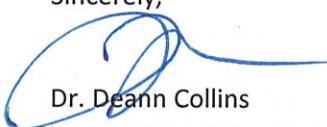
The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Charles County Infants and Toddlers Program has been assigned the "**Targeted**" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Targeted tier will receive a comprehensive monitoring from the DEI/SES every three years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Charles County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Tia McKinnon  
Sheila Myers  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Charles County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Results Indicator	SPP/APR Indicators Compliance Indicator	Part C Annual SPP Performance Report				Action Required	Previous Results FFY 2020	FFY 2019
		State Target	Local Results	Target Met				
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	98.64%	Met		Target met. No further action required.	100%	96.23%
<b>2 Ext IFSP</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100.00%	Met		Target met. No further action required.	100%	100%
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.07	1. Exits with substantial growth  2. Exits within age expectations	59.46%  41.83%	55.92%  26.97%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	74.59%	66.10%
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	62.03%  38.21%	62.25%  27.63%	Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	41.86%	36.92%
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	61.66%  39.13%	64.47%  29.61%	Met	Target met. No further action required.	80.67%	72.73%
						Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	44.96%	36.15%
						Target met. No further action required.	75.20%	71.20%
						Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and	39.53%	36.15%

**Charles County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

					evidence-based practices to demonstrate improved child results.		
<b>4</b>	<b>Family Survey: Response Rate – Based on State Mean Response Rate</b>	33.3%	19.0%	Not Met	Submit an Improvement Plan within 30 days from the date of this letter; identify strategies to improve the Family Survey response rate.	22%	NA
	* Less than 10 survey responses						
<b>4A</b>	<b>Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442</b>	94.00%	93.48%	Not Met	Submit an Improvement Plan within 30 days from the date of this letter; identify strategies to improve the Family Survey response rate.	96.49%	100%
<b>4B</b>	<b>Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442</b>	94.00%	97.83%	Met	Target met. No further action required.	100%	100%
<b>4C</b>	<b>Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442</b>	94.00%	97.83%	Met	Target met. No further action required.	100%	95.83%
<b>5</b>	<b>Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04</b>	1.58%	0.87%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	1.25%	1.68%
					<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>		
<b>6</b>	<b>Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04</b>	3.50%	3.85%	Met	Target met. No further action required.	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	
<b>1</b>	<b>Timely Delivery of IFSP Services</b>	100%	99.40%	Not Met	Target not met. Submit an Improvement	99.32%	100%

**Charles County Infants and Toddlers Program****Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	COMAR 13A.13.01.07				Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.		
					Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.		
7	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	62.42%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	100%	100%
8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	97.90%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	100%	100%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday	100%	100%	Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written	98.96%	100%

**Charles County Infants and Toddlers Program****Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	COMAR 13A.13.01.09				finding.		
	Correction of Noncompliance	100%	100%	Met	Target met. No further action required.	100%	100%
	COMAR 13A.13.02.04						
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
	Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Mr. W. David Bromwell, Jr.  
Superintendent  
Dorchester County Board of Education  
700 Glasgow Street  
Cambridge, MD 21613

Dear Mr. Bromwell:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Dorchester County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

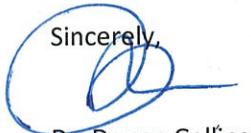
To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Dorchester County Infants and Toddlers Program has been assigned the "**Universal**" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Dorchester County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,  


Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

#### Attachments

c: Kim Waller  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

**Dorchester County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Part C Annual SPP Performance Report						
SPP/APR Indicators		FFY 2021 (SFY 2022)			Action Required	
Results Indicator	Compliance Indicator	State Target	Local Results	Target Met		
					FFY 2020	FFY 2019
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100% 100%
<b>2 Ext IFSP</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100% 100%
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  59.46%  2. Exits within age expectations 41.83%	38.89%  65.63%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target met. No further action required.	48.00%  50.00%  64.71%  64.71%
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  62.03%  2. Exits within age expectations 38.21%	54.17%  53.13%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target met. No further action required.	46.43%  47.37%  64.71%
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  61.66%  2. Exits within age 39.13%	53.57%  43.75%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target met. No further action required.	57.58%  39.47%  41.67%  47.06%

**Dorchester County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

		expectations					
<b>4</b>	Family Survey: Response Rate – Based on State Mean Response Rate * Less than 10 survey responses	33.3% 89.6%	Met	No further action required.	64%	NA	
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00% 100%	Met	Target met. No further action required.	97.62%	96.43%	
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00% 97.62%	Met	Target met. No further action required.	95.24%	92.59%	
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00% 100%	Met	Target met. No further action required.	95.24%	92.86%	
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58% 2.31%	Met	Target met. No further action required. <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	2.02%	1.81%	
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50% 4.74%	Met	Target met. No further action required. <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.70%	2.98%	
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100% 100%	Met	Target met. No further action required.	100%	100%	
<b>7</b>	Percentage of toddlers for whom the evaluation	100%	Met	Target met. No further action required.	100%	100%	

**Dorchester County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	and the initial IFSP was within 45 days from the date of referral				
8A	COMAR 13A.13.01.07  Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday	100%	100%	Met	Target met. No further action required.  100% 100%
8B	COMAR 13A.13.01.09  Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday	100%	100%	Met	Target met. No further action required.  100% 100%
8C	COMAR 13A.13.01.09  Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday	100%	100%	Met	Target met. No further action required.  100% 100%
	Correction of Noncompliance				
	COMAR 13A.13.02.04  Timely and valid data	100%	100%	Met	Target met. No further action required.  100% 100%
	Number of complaints filed	NA	0	NA	No further action required.  0 0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.  0 0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.  0 0

**Dorchester County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Number of due process hearings filed	NA	0	NA	No further action required.	0	0
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0



**Mohammed Choudhury**  
State Superintendent of Schools

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June 16, 2023

Dr. Barbara A. Brookmyer  
Health Officer  
Frederick County Health Department  
350 Montevue Lane  
Frederick, MD 21702

Dear Dr. Brookmyer:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Frederick County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements**".

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
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4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

Dr. Brookmyer

June 16, 2023

Page Two

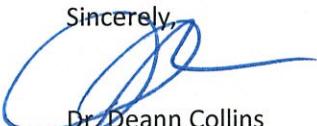
The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Frederick County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Frederick County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

#### Attachments

c: Lisa Jarboe  
Troy Keller  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Frederick County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report						
Results Indicator	SPP/APR Indicators			Action Required		Previous Results FFY 2020
	Compliance Indicator	State Target	Local Results	Target Met	Action Required	
<b>2</b>  <b>Ext IFSP</b>	Infants and Toddlers with IFSPs who receive services in natural environments  COMAR 13A.13.01.07	96.00%	99.73%	Met	Target met. No further action required.	100%  100%
<b>2</b>  <b>Ext IFSP</b>	Infants and Toddlers with IFSPs who receive services in natural environments  COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%  100%
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills  COMAR 13A.13.01.07	1. Exits with substantial growth  59.46%	53.63%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	54.40%  47.65%
	2. Exits within age expectations  41.83%	37.77%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	36.24%  33.53%	
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills  COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations  38.21%	62.03%  33.09%	Met  Not Met	No further action required.  Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	57.21%  54.61%  33.03%  33.53%
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors  COMAR 13A.13.01.08	1. Exits with substantial growth  61.66%	58.78%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	59.02%  54.55%
	2. Exits within age	39.13%	37.41%	Not Met	Target not met. Submit an Improvement	36.70%  32.37%

**Frederick County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

		expectations				Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		
<b>4</b>	Family Survey: Response Rate – Based on State Mean Response Rate	33.3%	46.3%	Met	No further action required.	36%	NA	
	* Less than 10 survey responses							
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	97.20%	Met	Target met. No further action required.	99.32%	100%	
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.01%	Met	Target met. No further action required.	97.97%	98.50%	
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.46%	Met	Target met. No further action required.	98.63%	97.78%	
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.37%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	0.94%	1.75%	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	4.02%	Met	Target met. No further action required.	3.07%	4.24%	<i>Percentage based on number of children served divided by jurisdiction's 2020</i>

**Frederick County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

1	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	99.61%	Not Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year.	99.83% 100%
7	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	99.79%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	98.70% 100%
8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	97.64%	Not Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	96.69% 93.75%

**Frederick County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

					noncompliance identified in FFY 2020 was corrected within one year of the written finding.		
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	97.64%	Not Met	<p>Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year</p> <p>Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.</p>	97.33%	92.86%
	Correction of Noncompliance COMAR 13A.13.02.04 Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with	NA	0	NA	No further action required.	0	0

**Frederick County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

violations			
Fiscal Accountability: Number of findings identified			
NA	0	NA	No further action required.
	0	0	1



**Mohammed Choudhury**  
State Superintendent of Schools

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June 16, 2023

Mrs. Barbara Baker  
Superintendent  
Garrett County Public Schools  
40 South Second Street  
Oakland, MD 21550

Dear Mrs. Baker:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Garrett County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements**."

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
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4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

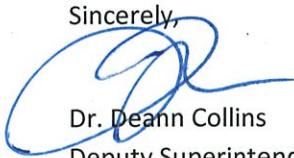
The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Garrett County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Garrett County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Deneice Crites  
Chelsie Manges  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Garrett County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Results Indicator	SPP/APR Indicators Compliance Indicator	Part C Annual SPP Performance Report				Action Required	Previous Results FFY 2020	FFY 2019
		State Target	Local Results	Target Met				
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	96.55%	Met		Target met. No further action required.	91.67%	100%
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met		Target met. No further action required.	100%	100%
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.07	1. Exits with substantial growth  2. Exits within age expectations	59.46%  41.83%	55.56%  42.31%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	73.33%	87.50%
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	62.03%  38.21%	69.57%  42.31%	Met	Target met. No further action required.	71.05%	88.89%
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	61.66%  39.13%	71.43%  38.46%	Met	Target met. No further action required.	45.00%	40.00%
<b>4</b>	Family Survey: Response Rate – Based on State Mean Response Rate		33.3%	98.1%	Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	60.00%	60.00%
<b>4A</b>	Families who report EIS helped them know their rights		94.00%	100%	Met	Target met. No further action required.	100%	100%

**Garrett County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

<b>4B</b>	20 U.S.C. 1416a(3)(A) and 1442 Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	100%	100%	
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	100%	100%	
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.37%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.10%	1.17%	
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	3.68%	Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	4.56%	2.95%	
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	100%	
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	97.06%	100%	
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	95.45%	100%	
<b>8B</b>	Percentage of toddlers for whom the LEA and	100%	100%	Met	Target met. No further action required.	100%	100%	

**Garrett County Infants and Toddlers Program****Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

8C	SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday  COMAR 13A.13A.09				Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.
	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday  COMAR 13A.13.01.09	100%	100%	Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.
	Correction of Noncompliance  COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.
	Timely and valid data	100%	100%	Met	Target met. No further action required.
	Number of complaints filed	NA	0	NA	No further action required.
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.
	Number of due process hearings filed	NA	0	NA	No further action required.
	Number of due process hearings identified with violations	NA	0	NA	No further action required.
	Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.

**Garrett County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

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June 16, 2023

Dr. Sean W. Bulson  
Superintendent  
Harford County Public Schools  
102 South Hickory Street  
Bel Air, MD 21014

Dear Dr. Bulson:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Harford County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Harford County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Harford County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Melissa Romano  
Colleen Sasdelli  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Harford County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Results Indicator	SPP/APR Indicators Compliance Indicator	Part C Annual SPP Performance Report				Action Required	Previous Results FFY 2020	FFY 2019
		State Target	Local Results <sup>1</sup>	Target Met				
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.		100%	100%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.		100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	59.46%	51.95%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		55.73%	57.26%
	1. Exits with substantial growth							
	2. Exits within age expectations	41.83%	41.38%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		44.38%	48.99%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	62.03%	54.96%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		54.23%	55.29%
	1. Exits with substantial growth							
	2. Exits within age expectations	38.21%	30.50%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		36.25%	40.54%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	61.66%	60.88%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.		60.89%	61.24%
	1. Exits with substantial growth							

## Harford County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

	2. Exits within age expectations	39.13%	45.62%	Met	Target met. No further action required.	49.06%	52.03%
	Family Survey: Response Rate – Based on State Mean Response Rate				Target met. No further action required.		
4	* Less than 10 survey responses	33.3%	39.2%	Met		15%	NA
	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.19%	Met	Target met. No further action required.	90.00%	94.00%
4A	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	99.09%	Met	Target met. No further action required.	92.50%	94.95%
	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.61%	Met	Target met. No further action required.	93.75%	94.95%
4B	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.40%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	0.98%	1.78%
4C					<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>		
5							

## Harford County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

<b>6</b> Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50% 4.80%	Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.89% 4.71%
<b>1</b> Timely Delivery of IFSP Services COMAR 13A.13.01.07	100% 99.84%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	99.80% 96.12%
<b>7</b> Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100% 100%	Met	Target met. No further action required.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	99.73% 95.32%
<b>8A</b> Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100% 99.54%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written	99.48% 99.54%

## Harford County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	99.54%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	99.48% 99.54%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100% 100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100% 100%
	Number of complaints filed	NA	0	NA	No further action required.	0 0
	Number of State complaints identified with violations(s)	NA	0	NA	No further action required.	0 0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0 0
	Number of due process hearings filed	NA	0	NA	No further action required.	0 0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0 0
	Fiscal Accountability: Number of findings	NA	0	NA	No further action required.	0 0

**Harford County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

identified



**Mohammed Choudhury**  
State Superintendent of Schools

---

June 16, 2023

Dr. Michael J. Martirano  
Superintendent  
Howard County Public Schools  
10910 Clarksville Pike  
Ellicott City, MD 21042

Dear Dr. Martirano:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Howard County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements**."

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To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

Dr. Martirano

June 16, 2023

Page Two

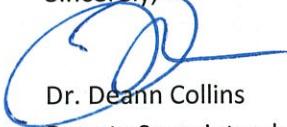
The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Howard County Infants and Toddlers Program has been assigned the "**Universal**" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Howard County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Jennifer Riccardi  
Terri Savage  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Howard County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report							
Results Indicator	SPP/APR Indicators	FFY 2021 (SFY 2022)			Action Required		
		State Target	Local Results <sup>1</sup>	Target Met	FFY 2020	FFY 2019	
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	99.64% 99.56%	
<b>2</b>	Ext IFSP	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100% 100%
<b>3A</b>	Birth - 4 Outcomes: Use of social-emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth	59.46%	55.65%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	60.00% 49.58%
		2. Exits within age expectations	41.83%	44.26%	Met	Target met. No further action required.	43.09% 44.15%
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth	62.03%	55.08%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	62.86% 58.58%
		2. Exits within age expectations	38.21%	42.11%	Met	Target met. No further action required.	39.23% 44.48%
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth	61.66%	61.22%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	63.08% 57.55%
		2. Exits within age expectations	39.13%	39.47%	Met	Target met. No further action required.	37.85% 37.12%
<b>4</b>	Family Survey: Response Rate – Based on State	33.3%	41.2%	Met	No further action required.	30% NA	

## Howard County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

	Mean Response Rate				
	* Less than 10 survey responses				
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.11%	Met	Target met. No further action required.  96.00% 93.55%
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	97.67%	Met	Target met. No further action required.  97.69% 90.16%
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.46%	Met	Target met. No further action required.  97.09% 90.16%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.25%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  0.80% 1.42%
	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	4.59%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>  Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>  2.60% 4.19%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.  100% 100%

## Howard County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral  COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	99.50%
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday  COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	95.30%	99.26%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday  COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8C</b>	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday  COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	95.28%	99.26%
	Correction of Noncompliance  COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100%	100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0

**Howard County Infants and Toddlers Program  
Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0
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June 16, 2023

Dr. Karen M. Couch  
Superintendent  
Kent County Public Schools  
5608 Boundary Avenue  
Rock Hall, MD 21661

Dear Dr. Couch:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Kent County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Kent County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Kent County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Wendy Keen  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Kent County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Results Indicator	SPP/APR Indicators	Part C Annual SPP Performance Report				Action Required	FFY 2020	FFY 2019	Previous Results
		State Target	Local Results	Target Met					
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	96.43%	Met		Target met. No further action required.		100%	100%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met		Target met. No further action required.		100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	59.46% 2. Exits within age expectations	80.00% 41.83% 1. Exits with substantial growth	Met		Target met. No further action required.		100%	80.00%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	62.03% 2. Exits within age expectations	88.89% 38.21% 1. Exits with substantial growth	Met		Target met. No further action required.		100%	60.00%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	61.66% 2. Exits within age expectations	81.82% 39.13% 1. Exits with substantial growth	Met		Target met. No further action required.		100%	83.33%
4	Family Survey: Response Rate – Based on State Mean Response Rate	33.3%	77.4%	Met		Target met. No further action required.		17%	NA
4A	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met		Target met. No further action required.		*	100%
4B	Families who report EIS helped them	94.00%	100%	Met		Target met. No further action required.		*	100%

**Kent County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442						
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	95.83%	Met	Target met. No further action required.	*	100%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	2.05%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	2.05%	2.82%
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	6.03%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	4.31%	6.00%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	96.15%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8C</b>	Percentage of children for whom the transition	100%	100%	Met	Target met. No further action required.	100%	100%

**Kent County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09					
Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100% 100%
Timely and valid data	100%	100%	Met	Target met. No further action required.	100% 100%
Number of complaints filed	NA	0	NA	No further action required.	0 0
Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0 0
Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0 0
Number of due process hearings filed	NA	0	NA	No further action required.	0 0
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0 0
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0 0

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June 16, 2023

Dr. James Bridgers  
Acting Director  
Montgomery County Dept. of Health and Human Services  
401 Hungerford Drive, 5<sup>th</sup> Floor  
Rockville, MD 20850

Dear Dr. Bridgers:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Montgomery County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
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4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

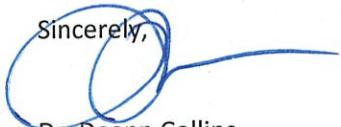
To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Montgomery County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Montgomery County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,  


Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Mary Manning-Falzarano  
Phil Lynch  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

**Montgomery County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

Part C Annual SPP Performance Report						
SPP/APR Indicators		Compliance Indicator		Action Required		
Results Indicator	Indicator	State Target	Local Results <sup>1</sup>	Target Met	FFY 2020	Previous Results FFY 2019
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	98.89%	Met	Target met. No further action required.	99.46% 97.43%
2 Ext IFSP	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	99.68% 98.99%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	59.46%	53.48%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	56.59% 52.10%
	1. Exits with substantial growth					
	2. Exits within age expectations	41.83%	40.17%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	41.66% 45.84%
	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	62.03%	58.11%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	59.32% 59.12%
	1. Exits with substantial growth					
	2. Exits within age expectations	38.21%	39.19%	Met	Target met. No further action required.	38.77% 43.97%
3B	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	61.66%	57.54%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	58.67% 60.05%
	1. Exits with substantial growth					
3C						

<sup>1</sup> Montgomery County Annual Data FFY 2021 (SFY 2022)  
 Maryland State Department of Education  
 Division of Early Intervention and Special Education Services

## Montgomery County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

	2. Exits within age expectations	39.13%	37.75%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	38.34%	43.21%
<b>4</b>	<b>Family Survey: Response Rate – Based on State Mean Response Rate</b>  * Less than 10 survey responses	<b>33.3%</b>	<b>20.2%</b>	<b>Not Met</b>	<b>Submit an Improvement Plan within 30 days from the date of this letter: identify strategies to improve the Family Survey response rate.</b>	<b>12%</b>	<b>NA</b>
<b>4A</b>	<b>Families who report EIS helped them know their rights</b>  20 U.S.C. 1416a(3)(A) and 1442	<b>94.00%</b>	<b>95.35%</b>	<b>Met</b>	<b>Target met. No further action required.</b>	<b>95.78%</b>	<b>96.19%</b>
<b>4B</b>	<b>Families who report EIS helped them communicate their child's needs</b>  20 U.S.C. 1416a(3)(A) and 1442	<b>94.00%</b>	<b>95.00%</b>	<b>Met</b>	<b>Target met. No further action required.</b>	<b>96.97%</b>	<b>94.95%</b>
<b>4C</b>	<b>Families who report EIS helped them help their children develop and learn</b>  20 U.S.C. 1416a(3)(A) and 1442	<b>94.00%</b>	<b>96.02%</b>	<b>Met</b>	<b>Target met. No further action required.</b>	<b>96.51%</b>	<b>95.30%</b>
<b>5</b>	<b>Children birth to one served as a percentage of the population birth to one</b>  COMAR 13A.13.02.04	<b>1.58%</b>	<b>1.57%</b>	<b>Not Met</b>	<b>Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.</b>	<b>1.23%</b>	<b>1.84%</b>
<b>6</b>	<b>Children birth to three served as a percentage of the population birth to 3</b>  COMAR 13A.13.02.04	<b>3.50%</b>	<b>4.62%</b>	<b>Met</b>	<b>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</b>	<b>3.99%</b>	<b>4.62%</b>

## Montgomery County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

1	Timely Delivery of IFSP Services COMAR 13A.13.01.07				Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	99.69%	99.56%
7	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	99.59%	Not Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.		
8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	99.87%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	99.89%	99.83%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	97.28%	99.44%
					Target met. No further action required.		
					Target met. No further action required.	100%	100%

**Montgomery County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	97.28%	99.44%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100%	100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified		NA	0	NA	No further action required.	0	0



**Mohammed Choudhury**  
State Superintendent of Schools

June 16, 2023

Dr. Monica E. Goldson  
Chief Executive Office  
Prince George's County Public Schools  
14201 School Lane  
Upper Marlboro, MD 20772

Dear Dr. Goldson:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Prince George's County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements**."

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Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Prince George's County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Alyson Felder  
Trinell Bowman  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

**Prince George's County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

Part C Annual SPP Performance Report						
SPP/APR Indicators	Results Indicator	FFY 2021 (SFY 2022)			Action Required	
		State Target	Local Results <sup>1</sup>	Target Met	FFY 2020	FFY 2019
<b>2</b> Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07		96.00%	100%	Met	Target met. No further action required.	100% 98.74%
<b>2</b> Ext IFSP Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07		96.00%	100%	Met	Target met. No further action required.	100% 99.09%
<b>3A</b> Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	59.46%	65.16%	Met	Target met. No further action required.	65.22% 67.76%
		41.83%	34.54%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	34.97% 39.65%
<b>3B</b> Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	62.03%	64.52%	Met	Target met. No further action required.	67.86% 69.17%
		38.21%	30.73%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	31.83% 35.88%
<b>3C</b> Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	61.66%	64.59%	Met	Target met. No further action required.	66.87% 69.93%
		39.13%	34.64%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	34.38% 40.06%
<b>4</b> Family Survey: Response Rate – Based on State Mean Response Rate		33.3%	44.9%	Met	Target met. No further action required.	11% NA

**Prince George's County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	* Less than 10 survey responses					
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	96.93%	Met	Target met. No further action required.	97.04% 96.61%
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	96.58%	Met	Target met. No further action required.	94.61% 94.87%
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	96.97%	Met	Target met. No further action required.	95.73% 94.69%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.07%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.06% 1.63%
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	3.62%	Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.14% 4.21%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	99.83%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	100% 99.40%
<b>7</b>	Percentage of toddlers for whom the evaluation	100%	97.13%	Not Met	Target not met. Submit an Improvement	99.71% 99.43%

**Prince George's County Infants and Toddlers Program  
Annual Data on Part C State Performance Plan (SPP) Priority Items  
for the Period July 1, 2021 – June 30, 2022**

**Prince George's County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
Number of due process hearings filed	NA	0	NA	No further action required.	0	0
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified	NA	≥1	Not Met	Fiscal Finding(s) in FFY 2021 must be corrected within 1 year of notification, consistent with OSEP Memo 09-02.	0	0



**Mohammed Choudhury**  
State Superintendent of Schools

June 16, 2023

Dr. Patricia Saelens  
Superintendent  
Queen Anne's County Board of Education  
202 Chesterfield Avenue  
Centreville, MD 21617

Dear Dr. Saelens:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Queen Anne's County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements**."

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

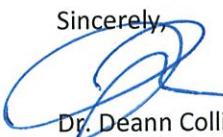
The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Queen Anne's County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Queen Anne's County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

#### Attachments

c: Dawn Fraser  
Joeleen Smith  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

**Queen Anne's County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

		Part C Annual SPP Performance Report				Previous Results	
		FFY 2021 (SFY 2022)		Action Required		FFY 2020	FFY 2019
Results Indicator	SPP/APR Indicators	State Target	Local Results	Target Met			
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	59.46% 41.83%	63.27% 50.00%	Met	Target met. No further action required.	72.41% 83.67%
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	62.03% 38.21%	61.36% 50.00%	Not Met	Target not met. Submit an Improvement plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	53.03% 56.67%
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	61.66% 39.13%	66.00% 48.15%	Met	Target met. No further action required.	70.31% 78.95%
<b>4</b>	Family Survey: Response Rate – Based on State Mean Response Rate	33.3%	58.5%	Met	No further action required.	68%	NA
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	100%	90.91%
<b>4B</b>	Families who report EIS helped them	94.00%	100%	Met	Target met. No further action required.	97.73%	90.00%

\* Less than 10 survey responses

**Queen Anne's County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442						
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	100%	100%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.00%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.41%	1.41%
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	3.11%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	4.02%	4.92%
<b>7</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	98.92%	97.67%
<b>1</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	100%

**Queen Anne's County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday  COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8B</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday  COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8C</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday  COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
	Correction of Noncompliance  COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100%	100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
	Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Dr. James Scott Smith  
Superintendent  
St. Mary's County Public Schools  
23160 Moakley Street; Suite 109  
Leonardtown, MD 20650

Dear Dr. Smith:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the St. Mary's County Infants and Toddlers Program has achieved the determination status of "**Needs Assistance, 3 or more years.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the St. Mary's County Infants and Toddlers Program has been assigned the "Focused" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Focused tier will receive a comprehensive monitoring from the DEI/SES every other year.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the St. Mary's County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Audrey Ellis  
Cynthia Kilcoyne  
Debbie Crosby  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

**St. Mary's County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Results Indicator	SPP/APR Indicators	Part C Annual SPP Performance Report				Action Required	Previous Results
		State Target	Local Results	Target Met	FFY 2021 (SFY 2022)	FFY 2020	FFY 2019
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	99.39%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  59.46%	53.13%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	53.64%	39.62%
	2. Exits within age expectations  41.83%	38.69%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	29.41%	32.52%	
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  62.03%	55.13%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	61.82%	48.11%
	2. Exits within age expectations  38.21%	36.90%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	31.09%	32.52%	
3C	Birth - 4 Outcomes: Use of appropriate	1. Exits with substantial growth  61.66%	50.91%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this	46.15%	47.83%

**St. Mary's County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

	behaviors COMAR 13A.13.01.08				letter; identify the root causes and evidence-based practices to demonstrate improved child results.		
	2. Exits within age expectations	39.13%	35.12%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	27.73%	29.27%
<b>4</b>	<b>Family Survey: Response Rate – Based on State Mean Response Rate * Less than 10 survey responses</b>	33.3%	35.8%	Met	Target met. No further action required.	32%	NA
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	97.89%	Met	Target met. No further action required.	97.33%	97.30%
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	97.85%	Met	Target met. No further action required.	94.52%	91.18%
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	97.92%	Met	Target met. No further action required.	96.00%	97.14%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.49%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020</i>	1.20%	1.75%

**St. Mary's County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

					<i>population data (2021 population data not available at this time).</i>		
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	4.16%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.29%	4.01%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07				Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.		
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	99.73%	Not Met	Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	99.67%	98.41%
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8C</b>	Percentage of children for whom the transition	100%	100%	Met	Target met. No further action required.	98.04%	100%

**St. Mary's County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09			Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	
Correction of Noncompliance COMAR 13A.13.02.04	100%	100% Met	Target met. No further action required.	100% 100%
Timely and valid data	100%	100% Met	Target met. No further action required.	100% 100%
Number of complaints filed	NA	0 NA	No further action required.	0 0
Number of State complaints identified with violation(s)	NA	0 NA	No further action required.	0 0
Number of State findings from State complaints corrected in a timely manner	NA	0 NA	No further action required.	0 0
Number of due process hearings filed	NA	0 NA	No further action required.	0 0
Number of due process hearings identified with violations	NA	0 NA	No further action required.	0 0
Fiscal Accountability: Number of findings identified	NA	0 NA	No further action required.	0 0

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June 16, 2023

Dr. John B. Gaddis  
Superintendent  
Somerset County Public Schools  
7982-A Tawnes Campus Drive  
Westover, MD 21871

Dear Dr. Gaddis:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Somerset County Infants and Toddlers Program has achieved the determination status of "**Needs Assistance, Year 1.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Somerset County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Somerset County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Brandy Brady  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Somerset County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report						
Results Indicator	SPP/APR Indicators	FFY 2021 (SFY 2022)			Action Required	Previous Results
		State Target	Local Results	Target Met		
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100% 100%
<b>2 Ext IFSP</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	NA	N/A	No further action required.	100% 100%
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	59.46%  41.83%	50.00%  33.33%	Not Met  Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	62.03%  38.21%	40.00%  33.33%	Not Met  Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	61.66%  39.13%	66.67%  33.33%	Met  Not Met	Target met. No further action required.  Target not met. Submit an Improvement Plan within 30 days from the date of this

**Somerset County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

<b>4</b>	Family Survey: Response Rate – Based on State Mean Response Rate  * Less than 10 survey responses	33.3%  *	NA	letter; identify the root causes and evidence-based practices to demonstrate improved child results.	13%	NA
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%  *	NA	No further action required.	*	100%
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%  *	NA	No further action required.	*	75.00%
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%  *	NA	No further action required.	*	75.00%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%  0.00%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	0.92%  0.94%	
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%  1.48%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020</i>	1.03%  1.64%	

**Somerset County Infants and Toddlers Program****Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

population data (2021 population data not available at this time).						
1	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100% 100%
7	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100% 100%
8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100% 100%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100% 100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100% 100%
	Number of complaints filed	NA	0	NA	No further action required.	0 0
	Number of State complaints identified with violations(s)	NA	0	NA	No further action required.	0 0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0 0
	Number of due process hearings filed	NA	0	NA	No further action required.	0 0

**Somerset County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Dr. Sharon M. Pepukayi  
Superintendent  
Talbot County Public Schools  
P.O. Box 1029  
Easton, MD 21601

Dear Dr. Pepukayi:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Talbot County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

Dr. Pepukay

June 16, 2023

Page Two

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Talbot County Infants and Toddlers Program has been assigned the "**Universal**" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Talbot County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

#### Attachments

c: Michelle Steelman  
Kristin Mentges  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Talbot County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report							
Results Indicator	SPP/APR Indicators	FFY 2021 (SFY 2022)			Action Required		Previous Results
		State Target	Local Results	Target Met	FFY 2020	FFY 2019	
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.07	1. Exits with substantial growth  2. Exits within age expectations	59.46%  41.83%	45.71%  59.26%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target met. No further action required.	56.76%  59.57%  56.82%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	62.03%  38.21%	54.55%  55.56%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target met. No further action required.	58.33%  59.57%  60.61%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	61.66%  39.13%	55.32%  53.70%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target met. No further action required.	70.00%  59.57%  64.86%

## Talbot County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

<b>4</b>	Family Survey: Response Rate – Based on State Mean Response Rate  * Less than 10 survey responses	33.3%  94.00%	33.3%  100%	Met  Met	Target met. No further action required.  Target met. No further action required.	38%  96.77%	NA  100%
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	96.77%	100%
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	96.77%	94.44%
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	96.77%	100%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%  2.48%	2.48%  Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	96.77%  3.72%	100%  2.96%	
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%  6.53%	6.53%  Met	Target met. No further action required.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	96.77%  5.14%	100%  6.25%	
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	98.65%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	100%

**Talbot County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8C</b>	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100%	100%
	Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
	Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0



**Mohammed Choudhury**  
State Superintendent of Schools

---

June 16, 2023

Dr. David T. Sovine  
Superintendent  
Washington County Public Schools  
10435 Downsville Pike  
Hagerstown, MD 21740

Dear Dr. Sovine:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Washington County Infants and Toddlers Program has achieved the determination status of "**Needs Assistance, Year 1.**"

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To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Washington County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Washington County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,  


Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

#### Attachments

c: Andrea Semler  
Jennifer Webster  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

**Washington County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

Part C Annual SPP Performance Report						
Results Indicator	SPP/APR Indicators	FFY 2021 (SFY 2022)			Previous Results	
		State Target	Local Results	Target Met	FFY 2020	FFY 2019
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100% 100%
2 Ext IFSP	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100% 100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  59.46%	52.98%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	37.63% 40.74%
	2. Exits within age expectations	41.83%	34.68%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	26.42% 48.41%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  62.03%	54.55%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	50.00% 47.24%
	2. Exits within age expectations	38.21%	28.90%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	22.64% 42.04%
3C	Birth - 4 Outcomes: Use of appropriate behaviors	1. Exits with substantial growth  61.66%	52.10%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and	42.86% 47.62%

**Washington County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	COMAR 13A.13.01.08				evidence-based practices to demonstrate improved child results.		
	2. Exits within age expectations	39.13%	28.32%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	23.58%	42.04%
<b>4</b>	<b>Family Survey: Response Rate – Based on State Mean Response Rate</b>  * Less than 10 survey responses	33.3%	49.4%	Met	Target met. No further action required.	35%	NA
<b>4A</b>	Families who report EIS helped them know their rights	94.00%	98.65%	Met	Target met. No further action required.	98.53%	97.14%
<b>4B</b>	Families who report EIS helped them communicate their child's needs	94.00%	95.83%	Met	Target met. No further action required.	98.51%	97.14%
<b>4C</b>	Families who report EIS helped them help their children develop and learn	94.00%	95.89%	Met	Target met. No further action required.	97.06%	97.14%
<b>5</b>	20 U.S.C. 1416a(3)(A) and 1442  Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	0.61%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.15%	1.96%
<b>6</b>	Children birth to three served as a percentage of the population birth to 3	3.50%	2.56%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this	2.42%	3.36%

**Washington County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	COMAR 13A.13.02.04			letter; identify the root causes and evidence-based practices to demonstrate improved child results.
				<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100% Met	Target met. No further action required. 100% 100%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100% Met	Target met. No further action required. 100% 100%
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100% Met	Target met. No further action required. 100% 100%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100% Met	Target met. No further action required. 100% 100%
<b>8C</b>	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100% Met	Target met. No further action required. 100% 100%
	Correction of Noncompliance COMAR 13A.13.02.04	100%	100% Met	Target met. No further action required. 100% 100%
	Timely and valid data	100%	100% Met	Target met. No further action required. No further action required. 0 0
	Number of complaints filed	NA	0 NA	No further action required. 0 0
	Number of State complaints identified with	NA	0 NA	No further action required. 0 0

**Washington County Infants and Toddlers Program  
Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021 – June 30, 2022**

Violation(s)				
Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.
Number of due process hearings filed	NA	0	NA	No further action required.
Number of due process hearings identified with violations	NA	0	NA	No further action required.
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.



**Mohammed Choudhury**

State Superintendent of Schools

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June 16, 2023

Dr. Micah C. Stauffer  
Superintendent  
Wicomico County Board of Education  
P.O. Box 1538  
Salisbury, MD 21802

Dear Dr. Stauffer:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Wicomico County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Wicomico County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Wicomico County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins

Deputy Superintendent

Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

#### Attachments

c: Patricia Adkins  
Bonnie Walston  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Wicomico County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report								
SPP/APR Indicators		FFY 2021 (SFY 2022)			Action Required		Previous Results	
Results Indicator	Compliance Indicator	State Target	Local Results	Target Met			FFY 2020	FFY 2019
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.		100%	100%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.		100%	100%
3A	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.07	1. Exits with substantial growth  59.46%	59.68%	Met	Target met. No further action required.		46.00%	38.89%
		2. Exits within age expectations  41.83%	45.07%	Met	Target met. No further action required.		47.83%	46.15%
3B	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  62.03%	65.63%	Met	Target met. No further action required.		48.15%	43.40%
		2. Exits within age expectations  38.21%	45.07%	Met	Target met. No further action required.		44.93%	46.15%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth  39.13%	45.07%	Met	Target met. No further action required.		46.15%	50.00%
		2. Exits within age expectations  33.3%	97.4%	Met	Target met. No further action required.		50.72%	51.28%
4	Family Survey: Response Rate – Based on State Mean Response Rate						100%	NA

**Wicomico County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	* Less than 10 survey responses						
<b>4A</b>	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	98.32%	99.15%
<b>4B</b>	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	99.16%	98.32%
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	98.52%	Met	Target met. No further action required.	99.14%	98.28%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	1.92%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.52%	1.19%
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	2.46%	Not Met	Target not met. Submit an Improvement plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	2.46%	2.74%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	100%	100%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the	100%	100%	Met	Target met. No further action required.	100%	100%

Wicomico County Infants and Toddlers Program

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators  
for the Period July 1, 2021–June 30, 2022**

IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09						
8B Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
8C Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
Correction of Noncompliance COMAR 13A.13.02.04	100%	100%	Met	Target met. No further action required.	100%	100%
Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
Number of complaints filed	NA	0	NA	No further action required.	0	0
Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
Number of due process hearings filed	NA	0	NA	No further action required.	0	0
Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Mr. Louis Taylor  
Superintendent  
Worcester County Board of Education  
6270 Worcester Highway  
Newark, MD 21841

Dear Mr. Taylor:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Worcester County Infants and Toddlers Program has achieved the determination status of "**Meets Requirements.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
3. *FFY 2021 Annual Report Card on State Performance Plan (SPP)/Annual Performance Report (APR) Part C Indicators* (provides a three-year local data analysis and required actions); and
4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Worcester County Infants and Toddlers Program has been assigned the "Universal" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Universal tier will receive a comprehensive monitoring from the DEI/SES every four years.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Worcester County Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Bess Cropper  
Windy Phillips  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Worcester County Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators for the Period July 1, 2021 – June 30, 2022

Results Indicator	SPP/APR Indicators	Part C Annual SPP Performance Report				Previous Results FFY 2020	FFY 2019
		State Target	Local Results	Target Met	Action Required		
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
2	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	100%	100%
Ext IFSP	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	59.46% 41.83%	74.36% 55.32%	Met	Target met. No further action required.	44.44% 39.53%
3A	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	62.03%	71.11%	Met	Target met. No further action required.	32.50% 34.62%
3B	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	38.21%	44.68%	Met	Target met. No further action required.	43.24% 40.43%
3C	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth 2. Exits within age expectations	61.66% 39.13%	68.89% 48.94%	Met	Target met. No further action required.	22.50% 25.00%
4	Family Survey: Response Rate – Based on State Mean Response Rate * Less than 10 survey responses	33%	49.1%	Met	Target met. No further action required.	22%	NA
4A	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	100%	Met	Target met. No further action required.	100%	100%
4B	Families who report EIS helped them communicate their child's needs	94.00%	96.15%	Met	Target met. No further action required.	100%	100%

**Worcester County Infants and Toddlers Program**  
**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	20 U.S.C. 1416a(3)(A) and 1442						
<b>4C</b>	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	96.15%	Met	Target met. No further action required.	100%	100%
<b>5</b>	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	2.20%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	1.71%	0.99%
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	4.41%	Met	<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.13%	4.27%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	98.72%	100%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8A</b>	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%	100%	Met	Target met. No further action required.	100%	100%
<b>8B</b>	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday	100%	100%	Met	Target met. No further action required.	100%	100%

**Worcester County Infants and Toddlers Program**

**Annual Data on Part C State Performance Plan (SPP) Priority Indicators**  
**for the Period July 1, 2021 – June 30, 2022**

	COMAR 13A.13.01.09 Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday	100%	100%	Met	Target met. No further action required.	100%	100%
8C	COMAR 13A.13.01.09 Correction of Noncompliance	100%	100%	Met	Target met. No further action required.	100%	100%
	COMAR 13A.13.02.04 Timely and valid data	100%	100%	Met	Target met. No further action required.	100%	100%
	Number of complaints filed	NA	0	NA	No further action required.	0	0
	Number of State complaints identified with violation(s)	NA	0	NA	No further action required.	0	0
	Number of State findings from State complaints corrected in a timely manner	NA	0	NA	No further action required.	0	0
	Number of due process hearings filed	NA	0	NA	No further action required.	0	0
	Number of due process hearings identified with violations	NA	0	NA	No further action required.	0	0
	Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.	0	0

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June 16, 2023

Dr. Letitia Dzirasa  
Health Commissioner  
Baltimore City Health Department  
1001 East Fayette Street  
Baltimore, MD 21202

Dear Dr. Dzirasa:

The Maryland State Department of Education (MSDE), Division of Early Intervention and Special Education Services (DEI/SES), is required by the United States Department of Education (USDE), Office of Special Education Programs (OSEP), to make determinations annually regarding the performance of each local Infants and Toddlers Program (LITP) using one of the following four determination categories: "Meets Requirements," "Needs Assistance," "Needs Intervention," or "Needs Substantial Intervention" [34 CFR §§303.700 and 300.703]. The MSDE, DEI/SES, uses a results-based rubric for given indicators to evaluate each LITP's performance in meeting the State's identified targets. For Federal Fiscal Year (FFY) 2021 determinations, the Baltimore City Infants and Toddlers Program has achieved the determination status of "**Needs Assistance, 3 or more years.**"

Attached please find supporting documents:

1. *FFY 2021 Determination Overview* (identifies the Part C Indicators used to assign a local determination on page one – please note that fiscal and complaints/due process hearing data continues to be used);
2. *FFY 2021 Local Determination Scoring Criteria* (provides a six-year graduated results driven accountability plan used to make a local determination by year);
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4. *DEI/SES Differentiated Framework: Tiers of Supervision and Support* (provides the framework used by the DEI/SES to guide the level of monitoring and corresponding level of performance support provided to LITPs).

To implement a results-driven accountability system, we continue to focus on the three child outcome indicators. In 2020, a revised baseline was prosed to the USDE and new targets established. For FFY 2021, these targets remain unchanged. Please see the attached *Part C Child Outcomes Baselines and Targets for Local Determinations* document. The DEI/SES has developed one set of baselines and targets that are inclusive of both children who receive services from birth to three and children who receive services through an Extended Individualized Family Service Plan (IFSP). The decision to examine child outcomes as one group independent of age was unanimously supported by LITP Directors and Preschool Coordinators through a stakeholder discussion held in 2014. Please note the attached revised baseline and targets for local determinations of Maryland's LITPs will not be included in Maryland's APR to OSEP. For federal reporting, OSEP requested that Maryland report child outcomes data for children birth to three years separately from child outcomes data for children older than three so that comparisons could be made with other states that are not serving children through an IFSP after age three.

The shift to a more balanced accountability approach does not relieve the DEI/SES from ensuring compliance, correction of identified noncompliance, and the receipt of timely and accurate data. As a result of the accountability shift to an increased emphasis on results, an LITP's determination status may be impacted in the future.

To support Maryland's commitment to narrow the opportunity and achievement gaps for infants, toddlers, and young children with disabilities and their families, the implementation of the *DEI/SES Strategic Plan: Moving Maryland Forward* provides a statewide differentiated framework for general supervision and performance support. Based upon comprehensive data analysis (including the SPP/APR local determination status), the Baltimore City Infants and Toddlers Program has been assigned the "Focused" tier for the delivery of the DEI/SES technical assistance model for results. LITPs assigned to the Focused tier will receive a comprehensive monitoring from the DEI/SES every other year.

LITPs are strongly encouraged to work closely with their Local Interagency Coordinating Council (LICC) and Family Support Centers to perform an analysis of local data and infrastructure. The analysis should guide the development of strategies for data-informed decision-making, increased parent partnerships, strategic collaboration, and the use of evidence-based practices to improve the results for infants, toddlers, and young children with disabilities and their families. As we continue this shift in focus to results-driven accountability, the MSDE, DEI/SES, will provide State and local professional learning opportunities.

Thank you for your hard work and commitment to excellence, equity, and efficiency. MSDE is committed to supporting the efforts of the Baltimore City Infants and Toddlers Program to improve results for infants, toddlers, and preschool age children with disabilities and their families. If you have any questions or wish to request technical assistance, please do not hesitate to call Dr. Brian Morrison, Branch Chief, Policy and Accountability, DEI/SES, at 410-767-0863.

Sincerely,



Dr. Deann Collins  
Deputy Superintendent  
Office of the Deputy Superintendent of Teaching and Learning

DC/BMM:mj

Attachments

c: Gloria Valentine  
Courtney Hill  
Alison Barmat  
Carmen Brown  
Molly Conner  
Brian Morrison  
Ibijoke Owolabi

## Baltimore City Infants and Toddlers Program

### Annual Data on Part C State Performance Plan (SPP) Priority Indicators For the Period July 1, 2021 – June 30, 2022

Part C Annual SPP Performance Report							Previous Results		
SPP/APR Indicators		FFY 2021 (SFY 2022)		Action Required					
Results Indicator	Compliance Indicator	State Target	Local Results <sup>1</sup>	Target Met		FFY 2020	FFY 2019		
<b>2</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	99.68%	Met	Target met. No further action required.	99.69%	98.92%		
<b>2</b> <b>Ext IFSP</b>	Infants and Toddlers with IFSPs who receive services in natural environments COMAR 13A.13.01.07	96.00%	100%	Met	Target met. No further action required.	98.49%	98.72%		
<b>3A</b>	Birth - 4 Outcomes: Use of social – emotional skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	59.46%  41.83%	32.67%  47.40%	Not Met  Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target met. No further action required.	41.73%  51.58%	43.82%  55.44%	
<b>3B</b>	Birth - 4 Outcomes: Use of knowledge and skills COMAR 13A.13.01.08	1. Exits with substantial growth  2. Exits within age expectations	62.03%  38.21%	33.59%  31.82%	Not Met  Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	40.33%  29.86%	34.02%  27.21%	
<b>3C</b>	Birth - 4 Outcomes: Use of appropriate behaviors COMAR 13A.13.01.08	1. Exits with substantial growth	61.66%	41.41%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate	35.63%	41.74%	

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	2. Exits within age expectations	39.13%	36.36%	Not Met	improved child results.	
					Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	39.80%
4	Family Survey: Response Rate – Based on State Mean Response Rate * Less than 10 survey responses	33.3%	28.0%	Not Met	Submit an Improvement Plan within 30 days from the date of this letter: identify strategies to improve the Family Survey response rate.	20% NA
4A	Families who report EIS helped them know their rights 20 U.S.C. 1416a(3)(A) and 1442	94.00%	88.63%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	98.97% 99.18%
4B	Families who report EIS helped them communicate their child's needs 20 U.S.C. 1416a(3)(A) and 1442	94.00%	90.20%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	98.45% 97.94%
4C	Families who report EIS helped them help their children develop and learn 20 U.S.C. 1416a(3)(A) and 1442	94.00%	93.70%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	99.48% 98.76%
5	Children birth to one served as a percentage of the population birth to one COMAR 13A.13.02.04	1.58%	0.78%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.	0.90% 1.17%
					<i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not included)</i>	

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					<i>available at this time).</i>	
<b>6</b>	Children birth to three served as a percentage of the population birth to 3 COMAR 13A.13.02.04	3.50%	2.89%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results.  <i>Percentage based on number of children served divided by jurisdiction's 2020 population data (2021 population data not available at this time).</i>	3.36%
<b>1</b>	Timely Delivery of IFSP Services COMAR 13A.13.01.07	100%	94.61%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	96.16%  96.34%
<b>7</b>	Percentage of toddlers for whom the evaluation and the initial IFSP was within 45 days from the date of referral COMAR 13A.13.01.07	100%	91.57%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written	92.93%  86.69%

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8A	Percentage of toddlers exiting Part C for whom transition steps and services were added to the IFSP at least 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%  98.41%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.	100%  97.91%
8B	Percentage of toddlers for whom the LEA and SEA were notified of potential Part B eligibility at least 90 days prior to the third birthday COMAR 13A.13.01.09	100%  100%	Met	Target met. No further action required.	100%  100%
8C	Percentage of children for whom the transition conference was held 90 days, and not more than nine months, prior to the toddler's third birthday COMAR 13A.13.01.09	100%  98.14%	Not Met	Target not met. Submit an Improvement Plan within 30 days from the date of this letter; identify the root causes and evidence-based practices to demonstrate improved child results. Correction of the noncompliance must be demonstrated and verified within one year.  Subsequent data demonstrated that the noncompliance identified in FFY 2020 was corrected within one year of the written finding.	99.29%  97.85%
	Correction of Noncompliance COMAR 13A.13.02.04	100%  100%	Met	Target met. No further action required.	100%  100%
	Timely and valid data	100%  NA	Met  0	Target met. No further action required.  No further action required.	100%  0
	Number of complaints filed	NA  0	NA	No further action required.	0  0
	Number of State complaints identified with violation(s)	NA  0	NA	No further action required.	0  0
	Number of State findings from State complaints	NA  0	NA	No further action required.	0  0

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corrected in a timely manner				
Number of due process hearings filed	NA	0	NA	No further action required.
Number of due process hearings identified with violations	NA	0	NA	No further action required.
Fiscal Accountability: Number of findings identified	NA	0	NA	No further action required.